



Ireby Church of England Primary School

Vision – ‘Created to do good’ – Ephesians 2:10

Early Years Foundation Stage (EYFS) Policy

Approved by: ¹

Michael John
Head Teacher:

Date: 02/08/2023

Philippa Irving
Chair of Governors:

Date: 02/08/2023

Next review date: ² 01/08/2024

¹ This policy requires approval from the Full Governing Body.

² This document must be reviewed annually, or sooner if legislation/statutory guidance changes.
It is not a requirement for this policy to be published on the school website.

KEY ROLES

The following key roles were held as at the date of publication:

Head teacher	Michael John
EYFS Lead	Frankie Hartwell

REVIEW SHEET

Each entry in the table below summarises the changes made to this document since the last review.

Version Number	Version Description	Date of Revision
01	New Policy	02/08/2023

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POLICY STATEMENT

1. Definitions

For the purposes of this Policy and procedures a child, young person, pupil or student is referred to as a 'child' or a 'pupil' and they are normally under 18 years of age.

Wherever the term 'parent' is used this includes any person with parental authority over the child concerned e.g. carers, legal guardians etc.

Wherever the term 'Head teacher' is used this also refers to any Manager with the equivalent responsibility for children.

The term 'school' refers to Ireby Church of England Primary School. The term 'school' also includes wrap around care, such as Breakfast Clubs and After School Clubs.

2. Introduction

2.1 Statutory framework for the Early Years Foundation Stage (EYFS)

The Department for Education publishes a statutory framework for the Early Years Foundation Stage (EYFS). This sets the standards for learning, development and care for children from birth to five, and is mandatory for all early years providers.

- The latest copy of the framework can be found here:
<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

2.2 Statutory policies which schools must have in place

The Department for Education also publishes details of statutory policies which schools must have in place.

- The latest copy can be found here: <https://www.gov.uk/government/publications/statutory-policies-for-schools-and-academy-trusts>
- Within this document it is a requirement for all schools to have an EYFS Policy; the review cycle varies; and the Governing Body can delegate approval of the Policy if it wishes to do so.

2.3 What this EYFS Policy covers

The table below lists the policies/procedures which the 'statutory framework' (mentioned in 2.1 above) requires our school to have in place. The table then lists where the policy/procedure can be found.

Section 3.3 of the statutory framework does not require us to have separate policies to cover EYFS requirements, as long as the requirements are already met through an existing policy.

Statutory framework ref. no.	Policy requirement	Related School Policy/Procedures
3.4	Providers must have and implement a <u>policy, and procedures, to safeguard children</u> . These should be in line with the guidance and procedures of the relevant local safeguarding partners (LSP). The safeguarding policy and procedures must include an explanation of the action to be taken when there are <u>safeguarding concerns about a child</u> and in the event of an <u>allegation being made against a member of staff</u> , and cover the <u>use of mobile phones and cameras</u> in the setting.	See: 'Child Protection Policy & Procedures' and 'Code of conduct for school staff and other adults who work with children'
3.12	Providers must <u>record information about staff qualifications and the identity checks and vetting processes</u> that have been completed (including the criminal records check reference number, the date a check was obtained and details of who obtained it).	This information is held on the 'Single Central Record' (SCR) which is maintained by the School Business Manager.
3.45	The provider must promote the good health, including the oral health, of children attending the setting. They must have a <u>procedure, discussed with parents and/or carers, for responding to children who are ill or infectious</u> , take necessary steps to prevent the spread of infection, and take appropriate action if children are ill.	See: 'Health and Safety Policy - Part 2 Arrangements'

3.46	Providers must have and implement a <u>policy, and procedures, for administering medicines</u> . It must include systems for obtaining information about a child's needs for medicines, and for keeping this information up-to-date.	See: 'Supporting pupils with medical conditions Policy & Procedures'
3.56	Providers must take reasonable steps to ensure the safety of children, staff and others on the premises in the case of fire or any other emergency, and must have an <u>emergency evacuation procedure</u> . Providers must have appropriate fire detection and control equipment (for example, fire alarms, smoke detectors, fire blankets and/or fire extinguishers) which is in working order. Fire exits must be clearly identifiable, and fire doors must be free of obstruction and easily opened from the inside.	See: 'Health and Safety Policy - Part 2 Arrangements'
3.63	Providers must only <u>release children into the care of individuals who have been notified to the provider by the parent</u> , and must ensure that children do not leave the premises unsupervised. Providers must take all reasonable steps to prevent unauthorised persons entering the premises, and <u>have an agreed procedure for checking the identity of visitors</u> .	See: 'Child Protection Policy & Procedures'
3.74	Providers must make the following information available to parents and/or carers: details of the provider's policies and procedures (all providers except childminders must make copies available on request) including the <u>procedure to be followed in the event of a parent and/or carer failing to collect a child</u> at the appointed time, or <u>in the event of a child going missing at, or away from, the setting</u>	School Policies/procedures can be obtained from the School website, or on request from the school office. See: 'Child Protection Policy & Procedures' ; 'Health and Safety Policy - Part 2 Arrangements'; 'School Admission Form'; and 'Missing Child Procedures'
3.75	Providers must put in place a <u>written procedure for dealing with concerns and complaints</u> from parents and/or carers, and must keep a written record of any complaints, and their outcome.	See: 'Concerns and Complaints Policy & Procedures'

2.4 What this EYFS Policy does not cover

It should be noted that this Policy does not provide details of the EYFS curriculum or other details relating to the way in which the EYFS operates – please see the 'subjects' page of the school website for more information on the EYFS curriculum: <https://www.irebycofeschool.co.uk/subjects>, or speak to the EYFS Lead or Head teacher.